

# Agility Cor Van Raay Innovation Fund

## Applicants

Agility invites all faculty, instructors, academic assistants, librarians, and student teams with a faculty supervisor to apply for financial support of **up to \$5000** for projects that have an **agriculture or agribusiness focus**. Applicants who qualify for this award will be tenured, have a tenure-track position, or a continuing or minimum 3-year term appointment.

**IMPORTANT!** Please submit all completed applications to [Agility](#). This fund is open year-round. All applications will be considered as they are received. If you have any questions or concerns regarding this application, please contact Brandy Old at [brandy.old@uleth.ca](mailto:brandy.old@uleth.ca).

*NOTE: Any equipment, software, supplies, or materials purchased through this fund are the property of Agility and will be used to support future projects.*

All areas marked with (\*) means this information is required. Applications without the required information will not be accepted. Applications **MUST** be received in the office of Agility ([agility@uleth.ca](mailto:agility@uleth.ca)) by **October 15<sup>th</sup>**, no later than 4:30 PM. Late applications will not be accepted. The competition results will be announced by December.

Please note:

- This is a competitive process with limited funds, and not all applications will receive funding, even if they meet the criteria above.
- Agility is available to assist you with your application submission process up to 3 working days prior to the submission deadline.
- Applications must be submitted using the application template provided. Applications that do not meet the criteria specified in the application template *will not be considered*. Only complete applications will be considered for funding. Late applications will not be accepted.

If you have any questions, please call 403.332.4034 or email [agility@uleth.ca](mailto:agility@uleth.ca).

## Project Title

Provide a title for your project:

## Principal Applicant \*

Name:  
Position:  
Faculty:  
Department:

*Are you a previous recipient of the Agility Cor Van Raay Innovation Fund? (Yes or No)*

## Other Applicants (i.e., team members)

Name:  
Position:  
Faculty:  
Department:

*Are you a previous recipient of the Agility Cor Van Raay Innovation Fund? (Yes or No)*

Name:  
Position:  
Faculty:  
Department:

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### **Project Overview \***

In the space below, present an overview of the project. (*max. 250 words*)

### **Objectives \***

List the significant objectives and/or desired outcomes of the project. Clear objectives highlighting how the project will create or support innovative learning experiences in agriculture and/or agribusiness for students must be explicitly described. (max. 250 words)

A large, empty rectangular box with a thin black border, intended for the user to write the project objectives. The box is currently blank.

### **Project Description \***

In a maximum of one page, provide a detailed description of the proposed project including any supporting literature. (max. 500 words)

## **Project References\***

Please include any references that are pertinent to your project. (max. 500 words)

### **Rationale \***

Describe the potential for enduring benefits of the project for the broader University community or Southern Alberta community. (max. 250 words)

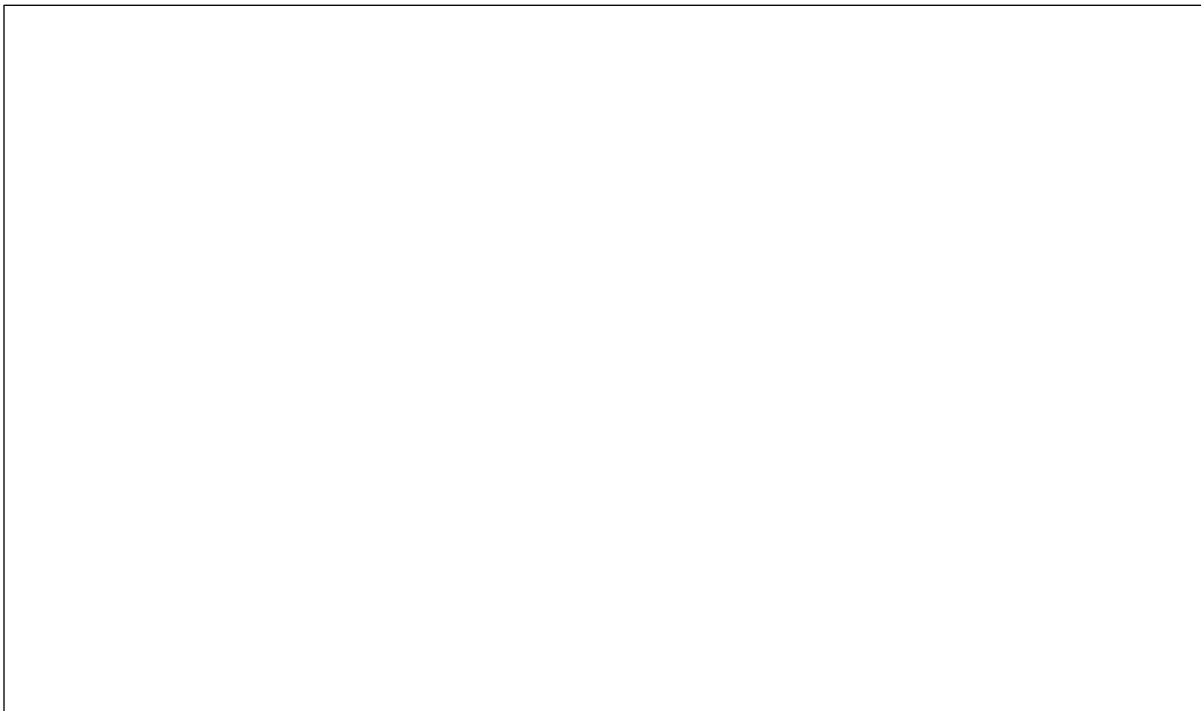
How does this project represent innovation within agriculture and/or agribusiness? (max. 250 words)

Provide clear milestones which indicate how the aforementioned objectives have been achieved. (max. 250 words)



**Dissemination Strategies\***

What format(s) might be utilized in the dissemination of materials emanating from this project? (e.g., newsletter, workshop, conference presentation) (max. 250)





## Budget\*

Provide a detailed budget for this project up to a MAXIMUM of \$5000. Please justify how each element of your budget enables you to meet your defined objectives.

Example fundable projects include, but are not limited to:

- Utilizing technologies and applications to enhance students' conceptual understanding of complex phenomena and/or problems in agriculture and/or agribusiness.
- Purchase of innovative technologies that will enhance teaching and learning within agriculture and/or agribusiness.
- Projects that tackle an agricultural and/or agribusiness, community-based problem or challenge.
- Projects that will enhance the student experience within agriculture and/or agribusiness.

Funds may be used for:

- Specialized software not currently available through ITS\*;
- Specialized hardware not currently available through the Library, Department, Agility, or Teaching Centre\*;
  - Supplies, materials, and disposables not considered part of a department's normal purchases. (Please provide a rationale and supporting letters from your department head/chair indicating why the budgeted items are not part of normal departmental purchases)
- Research Assistant (RA)
  - Please add an additional **15%** which will be added to your RA costs for vacation pay, CPP, and EI.
  - Agility recommends the following pay scale for Research Assistants:
    - **\$13.60 - \$18** for Undergraduate Students
    - **\$17.92 - \$22** for Graduate Students
- Dissemination and Travel Costs (cannot exceed 10% of the total Budget)
- Other, as approved.

**\*Please provide a letter from your department chair/head to explain why this software/hardware is not considered part of a department's normal equipment purchases.**

*Note: Equipment, software, and non-disposable supplies or materials purchased through this fund are the property of Agility and may be used to support future projects. Exceptions to this policy are at the discretion of the Director of Agility.*

*Note: Hiring a research assistant is not a mandatory requirement. However, if you do, and salaries are outside of the suggested ranges, please provide a rationale for the salary in the Research Assistant section.*

**Ineligible costs** for the Agility Cor Van Raay Innovation Fund include:

- Release time for teaching;
- Publication costs;
- Equipment available to borrow through the Library, the applicant's Department, Agility, or the Teaching Centre;
- and Administrative Assistant/Support Time.

### **Budget Overview\***

#### **Research Assistant**

Hours Anticipated:  
Hourly Wage:  
RA Cost [(hours anticipated x hourly wage) x 1.15 = RA Cost]:

Comments:

#### **Items**

Item 1:  
Cost:  
Comments:

Item 2:  
Cost:  
Comments:

Item 3:  
Cost:  
Comments:

Item 4:  
Cost:  
Comments:

Item 5:  
Cost:  
Comments:

Item 6:  
Cost:  
Comments:

Total funding requested (max. \$5000):

### **Budget Rationale\***

Please take a moment to explain your budget. (max. 500 words)

Please email completed application forms to [agility@uleth.ca](mailto:agility@uleth.ca)